

Overview of 2002 TDH/AHA/THA Annual Survey of Hospitals

www.tdh.state.tx.us/dpa/survey or www.ahasurvey.org

Welcome to the online TDH/AHA/THA Annual Survey of hospitals for 2002. We are pleased to introduce you to AHA's interactive web-based application that will guide you completely through the survey process. **If at any time you need help, please contact Dwayne Collins at (512) 458-7261 (E-mail: Dwayne.Collins@tdh.state.tx.us) or AHA Annual Survey staff at 1-800-530-9092 (E-mail: surveysupport@healthforum.com)**

In addition to making it easier and more efficient for you to respond to the TDH/AHA/THA Annual Survey of Hospitals, the online collection tool will be less time consuming and more accurate than the paper version. The online tools provided will give you a comprehensive method to collect all the relevant information from the various points within your hospital.

We have built a variety of worksheets and guides to help you complete the survey online. As you enter each section please review all of its features and reports and take advantage of the tools available. At any time you can print a portion or the entire survey in its current form from the Print Menu accessible on your navigation bar. Once you have completed your survey, you will also have access to the Reports Menu that will provide you with summary and trend information for your facility.

You will find that the online survey has been designed to replicate the structure of the paper survey. There are seven sections:

- (A) Reporting Period
- (B) Organizational Structure
- (C) Facilities and Services
- (D) Community Orientation
- (E) Total Facility Beds, Utilization, Finances and Staffing
- (F) Supplement Information
- (SA) State Addendum (TDH Survey Supplemental (including sections F through M))

Texas hospitals are required to complete all of the above sections. Once you have completed sections A through E of the AHA part of the survey you will be prompted to complete section SA-TDH State Addendum. This section contains sections F through M. Your hospital's survey will not be considered final until all sections are complete.

Each section has a series of edit checks that will be triggered as you submit the page. Any value that is questionable will generate a message that will require a response. We believe that this method of interaction will result in a more thorough and timely survey process and produce a much more accurate profile of your facility.

If you are unable to use the Internet for online data entry, please print the 2002 survey form from TDH's web site at www.tdh.state.tx.us/dpa/survey under Forms or you may please contact Dwayne Collins, Hospital Data Section, TDH at (512) 458-7261 for a paper version of the survey.

Thank you in advance for your participation in the TDH/AHA/THA Annual Survey Online. Please feel free to contact Dwayne Collins at TDH or AHA staff at 1-800-530-9092 (E-mail: surveysupport@healthforum.com).